

**If re-applying, please complete renewal application as well as provide a current transcript. If applying for the first time, please note and complete the following.**

**Procedure:**

- Completed applications will be accepted by either email or hard copy. If emailed, please scan all appropriate documents to: [apply@thedegenfoundation.org](mailto:apply@thedegenfoundation.org), If mailed, send to: PO Box 10366, Fort Smith, AR 72917
- The applicant will interview with Staff and possibly the Selection Committee
- Scholarship Selection Committee recommends applicants for awards
- After the completion of the Selection Process, all applicants will be advised in writing of their status

**Selection Criteria:**

- Applicants should reside or be from the 7-county area the Foundation serves (Crawford, Franklin, Logan, Sebastian and Scott Counties in Arkansas; Leflore & Sequoyah Counties in Oklahoma)
- Applicants must have a 3.0 or higher-Grade Point Average (GPA)
- Applicants must take a minimum of 5 credit hours per the regular Fall & Spring semesters
- High School graduates are no longer eligible to apply. Applicants must have completed their “pre-program” courses and be accepted into their medical field program of choice.
- If currently employed in the medical field, continuous employment is preferred
- Generally, both criteria are expected to be met but the Selection Committee would have the discretion for the applicant to meet only one of the criteria if they deem it appropriate

**General Conditions:**

- Following graduation, the expectation is for the student to remain in the service area and provide support to the community.
- Scholarships will be paid directly to the institution of choice, with proof of enrollment
- At the completion of each educational term the recipient should provide the Foundation, in writing, as to the use of Foundation funds and the benefits derived there from as well as a copy of current grades for that time period.
- Any recipient NOT in academic good standing or whose grades don't meet the requirements of the Foundation (maintaining a 3.0 GPA), will be immediately ineligible for further participation

***Note: Misuse of scholarship funds by recipient in violation of representation made to Foundation in request of scholarship funds may be subject to legal action at the discretion of the Foundation***

**The following items are required for your application to be considered:**

- Completed application for scholarship for medical services
- Most recent “official” transcript, and letter of recommendation from a current educational faculty member or if graduated, a letter of recommendation from a faculty member of the school from which you received your degree
- Letter of recommendation from your nursing supervisor or current employer, if applicable
- Proof of acceptance into medical program of choice
- Copy of program description and requirements from college catalog